



## *Service Academy Nomination Instructions*

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**Please carefully read directions. Incomplete or incorrectly submitted applications will not be processed.**

- Formal candidacy will only be established upon the receipt of a fully completed application for nomination, due **Friday, October 17, 2025**. Late applications will not be accepted.
- Applications must be submitted as a complete packet with all required materials included. The application should be secured with a paper clip or binder clip and submitted in a file folder or manila envelope. Do not staple any portions of the application.
- Please remember that applying to an academy and applying to your Member of Congress for a nomination are two separate processes. It is your responsibility to initiate a pre-candidate file at all academies to which you are seeking a nomination.

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### **Required Application Materials**

1. **Photograph:** Please email a recent headshot in JPEG format to [Jessica.Hayes1@mail.house.gov](mailto:Jessica.Hayes1@mail.house.gov).
2. **Academic Transcript:** High school transcripts must be official and sealed. If you have already graduated high school, an official transcript is still required.
3. **Standardized Test Scores (SAT/ACT):**
  - If your SAT or ACT scores are not included with your official transcript, you may print them directly from the test websites and include them with your application.
  - Please do not request official score reports to be sent directly to us from SAT or ACT.
4. **Candidate Fitness Assessment (CFA):**
  - Submit a copy of your completed CFA (either the included form or one obtained from the academy).
  - If you took the CFA during Summer Seminar, please have your academy representative email a copy to [Jessica.Hayes1@mail.house.gov](mailto:Jessica.Hayes1@mail.house.gov).
  - Instructions for completing the CFA may be found on each academy's website.
5. **Personal Recommendation Forms:**
  - Submit three personal recommendations completed by individuals who know you well, such as counselors, teachers, coaches, religious leaders, or community leaders.
  - All references should be from non-family members.



## Congressman Andrew Clyde

### *Service Academy Nomination Application*

Thank you for your interest in a Congressional nomination to a United States Service Academy. Please complete this application and return it to the Gainesville District office by Friday, October 17, 2025, at 5pm.

#### **PERSONAL INFORMATION (Please Type or Print Neatly)**

Full Name: \_\_\_\_\_

Preferred Name: \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Place of Birth: \_\_\_\_\_

Permanent Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ 9 Digit Zip Code: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ 9 Digit Zip Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Student Cell Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Parents/Guardian Names, Occupation, & Cell Numbers:

\_\_\_\_\_  
\_\_\_\_\_

Are you a U.S. Citizen: Yes \_\_\_\_\_ No \_\_\_\_\_

Are you a resident of Georgia's 9th District: Yes \_\_\_\_\_ No \_\_\_\_\_

Have you ever been charged or convicted of a felony? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, please explain on a separate sheet.

May we have permission to share your contact information with academy parent clubs?

Yes \_\_\_\_\_ No \_\_\_\_\_

## SCHOOL INFORMATION

In addition to completing this section, you will also submit a copy of your official transcript in a sealed envelope from your school. For SAT and ACT scores, you are allowed to super score. If your SAT or ACT scores are not included with your official transcripts, you may print them from the test websites and include them in your application. It is unnecessary to take both tests.

High School: \_\_\_\_\_ Phone: \_\_\_\_\_

Guidance Counselor: \_\_\_\_\_ Email: \_\_\_\_\_

Class Rank: \_\_\_\_\_ GPA: \_\_\_\_\_ Graduation Date: \_\_\_\_\_

College/Prep School: \_\_\_\_\_ GPA: \_\_\_\_\_

SAT score: Reading/Writing \_\_\_\_\_ Math \_\_\_\_\_ Composite/Total \_\_\_\_\_

ACT score: Math \_\_\_\_\_ Science \_\_\_\_\_ English \_\_\_\_\_ Reading \_\_\_\_\_

Composite/Total \_\_\_\_\_

Do you plan to take/re-take the SAT/ACT? Yes \_\_\_\_\_ No \_\_\_\_\_

## ACADEMY PREFERENCE

Please rank in order of preference the Academies to which you wish to be considered for a nomination. Do not rank an academy unless you have a file open with that academy and are actively seeking an appointment. Competition is very keen for nominations and appointments. It is often beneficial to pursue entry to more than one academy.

\_\_\_\_\_ U.S. Military Academy (West Point)

\_\_\_\_\_ U.S. Naval Academy

\_\_\_\_\_ U.S. Merchant Marine Academy

\_\_\_\_\_ U.S. Air Force Academy

**\*\*Please note that congressional nominations for the U.S. Merchant Marine Academy are not restricted to the district in which you are domiciled. You may apply with your congressman and others within your state.**

Have you requested nominations from any other nominating source, such as a U.S. Senator or the Vice President? If so, which one(s)?

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## EXTRACURRICULAR ACTIVITIES, AWARDS AND WORK EXPERIENCE

On a separate sheet of paper, please list athletic and non-athletic activities, awards, and work experience to include leadership positions held.

**PERSONAL STATEMENT**

On a separate sheet, please write a personal statement of 300 words or fewer, explaining your reasons for wanting to become a military officer and describing the steps you have taken to prepare for this career.

**APPLICATION AGREEMENT**

Please read the following statement carefully before signing the application, as your signature confirms your agreement with these terms:

*I am fully committed to attending a U.S. service academy and pursuing a rigorous academic program if appointed. I understand that admission to a service academy entails a minimum five-year military service commitment upon graduation, and I accept this responsibility. I am a U.S. citizen or will be by July 1, 2026, and I will be at least 17 years old but not yet 23 on that date. I am unmarried, not pregnant, and have no child support obligations. I am a legal resident of Georgia. I certify that all information provided in this application is accurate, and I will promptly report any changes. I also understand that I will not be considered for a nomination if the required documents are incomplete or not submitted by October 17, 2026.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## Congressman Andrew Clyde

### *Candidate Fitness Assessment*

Bring this worksheet to your Fitness Assignment and have the examiner complete the form. The examiner should be your high school PE teacher or coach. If home-schooled, you may use your PE teacher (if not a parent), ROTC instructor (if applicable), or military academy admissions liaison officer. Family members may not administer this exam.

Applicant Name \_\_\_\_\_

- 1) **Basketball Throw:** Record three attempts to the nearest foot.
  - a. 1st attempt \_\_\_\_\_ b. 2nd attempt \_\_\_\_\_ c. 3rd attempt \_\_\_\_\_
- 2) **Pull-Ups/Flexed Arm Hang:** Men must complete the pull-ups. Women may complete either the pullups or the flexed arm hang.
  - a. Pull-ups (number completed) \_\_\_\_\_
  - b. Flexed arm hang (number of seconds) \_\_\_\_\_
- 3) **Shuttle Run:** Record two attempts to the nearest tenth of a second
  - a. 1st attempt \_\_\_\_:\_\_\_\_ b. 2nd attempt \_\_\_\_:\_\_\_\_
- 4) **Modified Sit-Ups** (number completed) \_\_\_\_\_
- 5) **Push-Ups** (number completed) \_\_\_\_\_
- 6) **One Mile Run** (minutes and seconds) \_\_\_\_:\_\_\_\_

Examiner Name and Title: \_\_\_\_\_

Telephone Number/Type \_\_\_\_ - \_\_\_\_ - \_\_\_\_ Home/Business/Cell (circle one please)

Email: \_\_\_\_\_

Remarks (any unusual circumstances): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



**Congressman Andrew Clyde**  
*Personal Recommendation Form*

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**This form should be completed by a teacher, school counselor, principal, religious leader, community leader, or employer who is familiar with the applicant's intention to attend a military service academy and their relevant qualifications.**

TO THE RECOMMENDER: The academies provide a college education and training for students who aim to become commissioned officers in the Armed Forces upon graduation. The questions below are designed to assess the most qualified candidates. By law, students may review all admissions materials upon request. Please answer all specific questions on this form and use additional pages if necessary. While you may include a recommendation letter, it will not substitute for the completion of this form. Return the completed form, along with any additional pages or letters, sealed in an envelope with your signature across the flap.

Applicant Name \_\_\_\_\_

1. How long have you known the applicant and in what capacity?
  
  
  
  
  
  
  
  
  
  
2. Describe the applicant's talents, strengths, and leadership ability.
  
  
  
  
  
  
  
  
  
  
3. How could this applicant improve to rise to the challenges presented by a U.S. service academy?

4. Do you believe the applicant plans to pursue military service as a career? Does he/she possess the maturity to fulfill the commitments and obligations that accompany a service academy education?

5. How does the applicant handle challenging situations and/or failures?

6. Do you know of any personal circumstances that might affect the applicant's performance at a service academy?

7. Please select the phrase that best applies to this applicant:

\_\_\_\_\_ THE BEST (among the best I have known) \_\_\_\_\_ EXCELLENT (has great potential)  
\_\_\_\_\_ ABOVE AVERAGE (stands out in peer group) \_\_\_\_\_ FAIR (has many fine qualities)

Your Name (Signed): \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Your Name (Printed): \_\_\_\_\_ Title: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_ Telephone Number: (\_\_\_\_) \_\_\_\_ - \_\_\_\_



**Congressman Andrew Clyde**  
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Your Name (Printed): \_\_\_\_\_ Title: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_ Telephone Number: (\_\_\_\_) \_\_\_\_ - \_\_\_\_



**Congressman Andrew Clyde**  
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Your Name (Signed): \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Your Name (Printed): \_\_\_\_\_ Title: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_ Telephone Number: (\_\_\_\_) \_\_\_\_ - \_\_\_\_



## Congressman Andrew Clyde

### *Verification Checklist*

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**Candidates** should initial next to each item to confirm its completion and inclusion in the packet. **Parents or guardians** should ensure that all items on the checklist are included in the packet and arranged in the order listed below, then sign to verify the packet is complete.

- \_\_\_\_ 1 - Photograph Headshot (emailed)
- \_\_\_\_ 2 - Service Academy Nomination Application Form
- \_\_\_\_ 3 - SAT or ACT Scores
- \_\_\_\_ 4 - Student/Extracurricular Activities/Honors and Awards Sheet
- \_\_\_\_ 5 - Personal Statement
- \_\_\_\_ 6 - Official High School Transcript (in sealed envelope)
- \_\_\_\_ 7 - Candidate Fitness Assessment
- \_\_\_\_ 8 - Three Personal Recommendation Forms

**Certification:** I certify that this application packet is complete and all required items are in the proper order for submission.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

We appreciate parents' pride and excitement, but please remember that the application process is for the candidates and an important step toward their future service in the U.S. Armed Forces. We prefer to communicate directly with candidates about questions or concerns. While we understand that school and activities may limit their availability during business hours, we are happy to respond to emails at any time. In urgent situations, we are glad to speak with a parent or guardian.

**Send all requested information to:**

The Honorable Andrew Clyde  
210 Washington Street, NW, Suite 202  
Gainesville, Georgia 30501

Applications are due October 17, 2025. Upon receipt, candidates will receive an email confirmation